Canadian Actors' EQUITY Association

NATIONAL OFFICE
44 Victoria Street, 12th Floor
Toronto, ON M5C 3C4 Tel:
416-867-9165
Email: info@caea.com
www.caea.com

WESTERN OFFICE
Tel: 604-809-1046
Email: woffice@caea.com

RESET

APPLICATION FOR REIMBURSEMENT OF TRANSPORTATION AND BAGGAGE EXPENSES

For further information regarding transportation and baggage reimbursements please see the "Transportation" provisions in the applicable agreement or policy. For questions regarding reimbursement expenses owed to you contact an Equity Business Representative.

Name of Artist :

Place of engagement :

Home address :

Date :

ARRIVAL

1. Public transit or taxi from:
   Address ____ to Station or airport ____ $
2. Porter fee for ____ suitcase(s) $
3. Limousine or airport bus $
4. Air travel insurance (minimum $80,000) $
5. Excess baggage or air freight in the event of air travel (attach receipt) $
6. Public transit or taxi from:
   Station or airport ____ to Theatre or lodgings ____ $
7. Private vehicle from:
   City ____ to City ____ KMs ____ $

TOTAL CLAIMED FOR REIMBURSEMENT (ARRIVAL) $ 0.00

DEPARTURE

If the Artist is returning directly home at the close of the engagement, enter the figures from the "ARRIVAL" section which will apply. If going to another engagement, enter the appropriate amounts.

Once completed, please submit this form to the ENGAGER.

Item #1 $
Item #2 $
Item #3 $
Item#4 $
Item #5 $
Item #6 $
Item #7 $

TOTAL CLAIMED FOR REIMBURSEMENT (DEPARTURE) $ 0.00