

APPLICATION FOR REIMBURSEMENT OF TRANSPORTATION AND BAGGAGE EXPENSES

For further information regarding transportation and baggage reimbursements please see the "Transportation" provisions in the applicable agreement or policy. For questions regarding reimbursement expenses owed to you contact an Equity Business Representative.

Name of Artist :

Place of engagement :

Home address :

Date :

ARRIVAL

1.	Public transit or taxi from:		to		\$	
	Address			Station or airport		
2.	Porter fee for suitcase(s)				\$	
3.	Limousine or airport bus				\$	
4.	Air travel insurance (minimum \$80,000)				\$	
5.	Excess baggage or air freight in the event of air travel (attach receipt)				\$	
6.	Public transit or taxi from:		to		\$	
	Station or airport			Theatre or lodgings		
7.	Private vehicle				\$	
TOTAL CLAIMED FOR REIMBURSEMENT (ARRIVAL)					\$	

DEPARTURE

If the Artist is returning directly home at the close of the engagement, enter the figures from the "ARRIVAL" section which will apply. If going to another engagement, enter the appropriate amounts.

Item #1	\$	
Item #2	\$	
Item #3	\$	
Item #4	\$	
Item #5	\$	
Item #6	\$	
Item #7	\$	
TOTAL CLAIMED FOR REIMBURSEMENT (DEPARTURE)		\$

Once completed, please
submit this form to the
ENGAGER.