

OPEN REQUEST TO ENGAGE
 (TO BE SUBMITTED TO EQUITY 30 DAYS PRIOR TO ENGAGEMENT)

ENGAGER:

Engager (Producer):

Contact name:

certifies the information below to be true, that the Engager has read the **OPEN** and that the Engager will abide its terms and conditions.

Position:

Phone:

Date submitted:
mm dd yyyy

Address:

Website:

Email:

Presentation / Activity:

Venue name:

Venue website:

Venue address:

Span of engagement: from to
mm dd yyyy mm dd yyyy

Payment Option (check one):

- Full Prepayment:** Dues, benefits, deductions and/or other amounts paid to Equity in advance. Artist paid their net fee and any other applicable amounts, by certified cheque, money order, direct deposit or email money transfer, upon signing this contract.
- 50/50 Payment:** Dues, benefits, deductions and/or other amounts paid to Equity in advance. Artist paid 50% of their net fee and any other applicable amounts, by certified cheque, money order, direct deposit or email money transfer, upon signing this contract, and 50% by noon on the day following the first presentation.

Outreach activities (include dates and times):

Performance Pieces:		Duration	# of Artists	Total	
Piece #	Performance piece title	(mins.)	in Piece	rehearsal hours	Performance date(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Choreographer		Total Choreographer	Total rehearsal	Total	Outreach	Grand Total
Piece #	Choreographer name	fee	hours fee		activity fee	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Dancer Name	Piece #	Total rehearsal hours	Total rehearsal fee	Per Performance fee	# of presentations	Total	Discounts and/or Outreach Fees (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Subtotal <input type="text"/>
Affiliation	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Multi-Booking Discount - <input type="text"/>
<input type="checkbox"/> Equity member #	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Outreach activity fee + <input type="text"/>
<input type="checkbox"/> ACTRA <input type="checkbox"/> UDA <input type="checkbox"/> None <input type="checkbox"/> Other						Subtotal = <input type="text"/>	Grand Total = <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Subtotal <input type="text"/>
Affiliation	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Multi-Booking Discount - <input type="text"/>
<input type="checkbox"/> Equity member #	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Outreach activity fee + <input type="text"/>
<input type="checkbox"/> ACTRA <input type="checkbox"/> UDA <input type="checkbox"/> None <input type="checkbox"/> Other						Subtotal = <input type="text"/>	Grand Total = <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Subtotal <input type="text"/>
Affiliation	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Multi-Booking Discount - <input type="text"/>
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<input type="checkbox"/> ACTRA <input type="checkbox"/> UDA <input type="checkbox"/> None <input type="checkbox"/> Other						Subtotal = <input type="text"/>	Grand Total = <input type="text"/>
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<input type="checkbox"/> ACTRA <input type="checkbox"/> UDA <input type="checkbox"/> None <input type="checkbox"/> Other						Subtotal = <input type="text"/>	Grand Total = <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Subtotal <input type="text"/>
Affiliation	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Multi-Booking Discount - <input type="text"/>
<input type="checkbox"/> Equity member #	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Outreach activity fee + <input type="text"/>
<input type="checkbox"/> ACTRA <input type="checkbox"/> UDA <input type="checkbox"/> None <input type="checkbox"/> Other						Subtotal = <input type="text"/>	Grand Total = <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Subtotal <input type="text"/>
Affiliation	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Multi-Booking Discount - <input type="text"/>
<input type="checkbox"/> Equity member #	<input type="text"/>	<input type="text"/>	<input type="text"/> + (<input type="text"/> X <input type="text"/>) = <input type="text"/>				Outreach activity fee + <input type="text"/>
<input type="checkbox"/> ACTRA <input type="checkbox"/> UDA <input type="checkbox"/> None <input type="checkbox"/> Other						Subtotal = <input type="text"/>	Grand Total = <input type="text"/>

Additional working terms:

Please include additional pages if necessary